



Policy Title: Registration: Failure to meet conditions of a Conditional-Active registration	Policy #: R-06	
Reference Bylaws: Sub-Part 9.3 and Sections 85, 87.9 and 87.10	HPA reference:	
Authorization: Board of the CSHHPBC	Date Approved: December 2, 2011	Date Revised: December 2, 2016

PURPOSE OF THIS POLICY

- To clarify the consequences of failing to meet the conditions of a Conditional-Active registration; specifically, in respect of successful completion of the Speech-Language & Audiology Canada (SAC) examination.

SCOPE

- Conditional-Active registrations granted to Audiologists and Speech-Language Pathologists.

POLICY

1. Requests for special consideration:

- a. Conditional-Active registrants must write the first available SAC exam upon confirmation of their application status as a Conditional-Active registrant.
- b. Conditional-Active registrants are allowed a maximum number of three attempts within a two-year period from the date of initial registration.
- c. Examination and deadline dates are set by SAC and posted on their website: www.sac-oac.ca. There are two examination sittings per year: Spring (usually April) and Fall (usually September).
- d. Where a Conditional-Active registrant is *not* able to write the next available SAC exam, that Conditional-Active registrant must submit a written request for special consideration to the Registration Committee *prior* to the deadline set by SAC for the next available exam.
- e. Failure to write the first available SAC examination (or failure to apply for special consideration in lieu of) will result in a forfeiture of an attempt.
- f. While special consideration may be granted, such consideration will not exceed the two-year period from the date of initial registration for Conditional-Active registrants.

2. Failure to pass the SAC examination

- a. Where the College has been notified by SAC that a Conditional-Active registrant has failed their third attempt, that registrant ceases to be registered.
- b. Notification of the expiry of registration will be provided to the former registrant by the Registrar-CEO; the former registrant must then return their Certification of Registration to the College of Speech and Hearing Health Professionals of BC (the "College").



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- c. A former registrant who failed to successfully complete the SAC examination as a Conditional-Active registrant may re-apply to the College when at least two years have elapsed from the date of cancelation, and must then meet all the requirements of Active classification under section 85 of the College Bylaws.